

# GUARANTEE TRUST LIFE INSURANCE COMPANY

Administered By:

## Summit Administrators, Inc.

110 West Rosamond • Houston, TX 77076-3919

Toll Free 1.800.275.3414 • Fax 713.694.0298

### APPLICATION FOR DISABILITY BENEFITS

INSTRUCTIONS: A CLAIM REPORT MUST BE FULLY COMPLETED BY THE ATTENDING PHYSICIAN, EMPLOYER, AND THE INSURED AT THE END OF EACH 30-DAY PERIOD OF DISABILITY, OR WHEN THE INSURED RESUMES WORK, WHICHEVER OCCURS FIRST. RETURN THIS FULLY COMPLETED REPORT TO THE COMPANY AT THE ADDRESS ABOVE. YOUR CLAIM MAY BE DELAYED IF ALL PARTS ARE NOT FULLY COMPLETED.

### PLEASE ATTACH A COPY OF THE CERTIFICATE

#### PART I-To be completed by the Creditor's Office

Name of Insured Debtor \_\_\_\_\_  
Location or Agent No: \_\_\_\_\_ Certificate of Policy No: \_\_\_\_\_  
Bank Name \_\_\_\_\_ Bank Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone No \_\_\_\_\_  
Customer Acct No \_\_\_\_\_ Effective Date \_\_\_\_\_  
Payment Due Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Term in months \_\_\_\_\_ Monthly Payment Amount \$ \_\_\_\_\_  
Completed by: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**FOR YOUR PROTECTION, THE FOLLOWING IS REQUIRED TO APPEAR ON THIS FORM:** Any person who, with the intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud, and may be subject to fines and confinement in state prison.

#### PART II-STATEMENT OF INSURED-To be completed and signed by Insured SS# \_\_\_\_\_

- Name \_\_\_\_\_
- Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone(\_\_\_\_) \_\_\_\_\_
- Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
- Name and address of employer \_\_\_\_\_ Occupation \_\_\_\_\_
- Nature of Illness \_\_\_\_\_
- Date last worked \_\_\_\_/\_\_\_\_/\_\_\_\_ Hour \_\_\_\_\_
- If illness, give date it began \_\_\_\_/\_\_\_\_/\_\_\_\_
- If accident, give date and time \_\_\_\_/\_\_\_\_/\_\_\_\_ Hour \_\_\_\_\_
- Where and how did accident occur? \_\_\_\_\_
- Have you had same or similar illness before? \_\_\_yes\_\_\_ no If "yes", when? \_\_\_\_\_
- Name and address for your regular family physician and any specialty physician's.  
Name of Doctor \_\_\_\_\_ Name of Doctor \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_  
Phone# \_\_\_\_\_ Phone# \_\_\_\_\_
- State dates you were totally disabled and absent from work. From \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_
- State date you returned to work \_\_\_\_/\_\_\_\_/\_\_\_\_ OR date you expect to resume work? \_\_\_\_/\_\_\_\_/\_\_\_\_

**I certify the foregoing statements are true and correct to the best of my knowledge and belief, without evasion or reservation.**

**AUTHORIZATION TO RECEIVE INFORMATION:** I authorize all doctors, pharmacists, hospitals, druggists, Veterans Administration facility, or other medical related facility, institutions or persons rendering care and treatment to furnish the requesting insurance company or its representatives with full information regarding treatment rendered (including copies of their records). I also authorize any Union, Trust Fund, Employer or Insurance carrier to release information for:

Name:	Date of Birth	/	/
Street Address:	City:	State:	Zip:

to Guarantee Trust Life Insurance Company and/or Summit Administrators, Inc. I understand that in executing this authorization, I waive the right for such information to be privileged as it pertains to the processing or investigation of this claim(s). A photocopy of this authorization shall be considered as effective and valid as the original.

I UNDERSTAND THAT: This Authorization may be revoked by me at any time by writing to the company and clearly stating that I wish to revoke this Authorization. This Authorization will expire without any action by me one year after the date of my signing below. Revocation will not apply to my insurance company when the law provides my insurance company the right to contest a claim under my policy. This authorization is voluntary and I have the right to refuse to sign it. If I revoke this information, it will not apply to information that has already been released prior to my revocation. Information released by this authorization may include information concerning treatment of physical and mental illness, alcohol/drug abuse and past medical history. Information released by this authorization may be subject to re-disclosure by the recipient and my not be protected any longer by the HIPAA Privacy Rule.

Claimant's Signature: _____	Date: ____/____/____
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**THE INSURED IS RESPONSIBLE FOR ANY EXPENSE INCURRED FOR THE COMPLETION OF THIS FORM.**

**PART III-ATTENDING PHYSICIAN'S STATEMENT-To be completed and signed by Attending Physician.**

**NOTE TO PHYSICIAN**

Since this insurance is designed to provide benefits for payments, please supply the information required on the form as soon as possible. Your prompt compliance will be greatly appreciated by both your patient and the company.

Patient's Name: \_\_\_\_\_

**DIAGNOSIS:**

- (a) Primary: \_\_\_\_\_
- (b) Contributory causes of disability: \_\_\_\_\_
- (c) Complications: \_\_\_\_\_
- (d) Did patient have surgery? \_\_\_\_yes\_\_\_\_no If "YES", describe \_\_\_\_\_
- (e) Is disability due to pregnancy? \_\_\_\_yes\_\_\_\_no Estimated date of delivery \_\_\_\_\_
- (f) If hospitalized, name & address of hospital \_\_\_\_\_

**HISTORY:**

- (a) When did symptoms first appear or accident happen? \_\_\_\_/\_\_\_\_/\_\_\_\_ INJURY \_\_\_\_yes\_\_\_\_no ILLNESS \_\_\_\_yes\_\_\_\_no
  - (b) Date patient ceased work because of disability? \_\_\_\_/\_\_\_\_/\_\_\_\_ (c) Has patient ever had same or similar condition \_\_\_\_yes\_\_\_\_no
- If "YES", state when and describe: \_\_\_\_\_

**TREATMENT:**

- (a) Initial date of treatment \_\_\_\_/\_\_\_\_/\_\_\_\_ (b) Last date of treatment \_\_\_\_/\_\_\_\_/\_\_\_\_
- (c) Frequency of visits \_\_\_\_weekly\_\_\_\_monthly\_\_\_\_other \_\_\_\_\_

**EXTENT OF DISABILITY:**

- (a) Give exact dates of Total Disability(unable to work) From \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_
  - (b) Give exact dates of Partial Disability From \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_
- \_\_\_\_His/Her occupation\_\_\_\_Any Occupation

**PROGNOSIS:**

- (a) Has patient progressed? \_\_\_\_yes\_\_\_\_no (b) Progress \_\_\_\_improved\_\_\_\_recovered\_\_\_\_no change\_\_\_\_retrogressed
- (c) Estimated date the patient can return to work \_\_\_\_/\_\_\_\_/\_\_\_\_
- (d) Is patient still under your care for this condition? \_\_\_\_yes\_\_\_\_no If "NO", Patient was released \_\_\_\_/\_\_\_\_/\_\_\_\_
- (e) Any limitations? \_\_\_\_yes\_\_\_\_no

NAME, ADDRESSES, AND PHONE NUMBER OF REFERRING PHYSICIAN, IF ANY: \_\_\_\_\_

**I hereby certify that the above-described information is based upon reasonable medical probability, and is true and correct to the best of my knowledge and belief.**

NAME OF ATTENDING PHYSICIAN \_\_\_\_\_ SIGNATURE \_\_\_\_\_

(please print)

Telephone(\_\_\_\_) \_\_\_\_\_ Street Address \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Tax ID No. \_\_\_\_\_

**PART IV-STATEMENT OF EMPLOYER-To be completed and signed by employer (If self-employed, so state)**

1. Employee name \_\_\_\_\_
2. Was away from work beginning \_\_\_\_/\_\_\_\_/\_\_\_\_ AM \_\_\_\_PM through \_\_\_\_/\_\_\_\_/\_\_\_\_ AM \_\_\_\_PM
3. Original date of employment \_\_\_\_/\_\_\_\_/\_\_\_\_ 4. If terminated, give date \_\_\_\_/\_\_\_\_/\_\_\_\_
5. Is disability due to employment? \_\_\_\_yes\_\_\_\_no If "YES", date of injury? \_\_\_\_/\_\_\_\_/\_\_\_\_
6. Description of duties \_\_\_\_\_
7. Do you describe these duties as light, medium, or heavy work? \_\_\_\_\_
8. Do you have any light duty work available? \_\_\_\_yes\_\_\_\_no If "YES", as of what date? \_\_\_\_/\_\_\_\_/\_\_\_\_

By: \_\_\_\_\_

(Name of Company) \_\_\_\_\_ (Signature and Title)

Phone No: (\_\_\_\_) \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

(Address) \_\_\_\_\_

(City, State, Zip) \_\_\_\_\_